NHSLHA EXECUTIVE BOARD RETREAT AGENDA FRIDAY JUNE 27, 2025

Location:
"The Boondocks" on Pawtuckaway Pond 9 Martha's Way Nottingham NH 603-491-2941

10:30 Arrival and morning treats/Call to Order/Welcome and Appreciation

10:45 – 1:30 Morning Business and Topic Discussions:

A. Attendance:
Debbie Bennett, President/Treasurer
Wendy Lybrand, President-Elect/VP Governmental Affairs
Kaitlyn VanBennekum, Secretary
Katie Wachel, VP Membership-Publications
Keri Vasquez-Miloro, VP Membership-Outreach
Quira Rodgers, VP Public Relations-Website
Lisa Minahan, VP Professional Development/Private Practice Advisor
Julia Bosco, Board Member At-Large, ASHA State Advocate for Medicare Policy (StAMP) representative
Tia Barton, SLP Advisor – Schools
Amy Rea, SLP Advisor – Medical
Amanda Perry, Speech-Language Assistants Advisor
Cassandra Healey, Administrative Assistant

Absent:
Nealy Mason, Board Member At-Large
Meg Morgan, VP Public Relations-Social Media
William Flanders, Audiology Advisor
Colleen Combs - University Advisor
Andrea Parker, ASHA State Education Advocacy Leader (SEAL) representative

B. Approve meeting minutes of May 12
Motion to approve: First approved by Lisa Minahan. Second approved by Debbie Bennett

C. **Set dates and chairs for next 12 months** of Board and Committee meetings

Committees: Professional Development (Conference), Legislative, Ad Hoc - Website

Month	Date	Board/ Committees	Chair/Lead:
July 2025	July 21 July ?	Conference Website	Lisa Quira and Nealy
August 2025	August ?	Website	Quira and Nealy
September 2025	9/8 @ 7:00	Full Board	Amy Rea
October 2025		Website Committee 11/6 Cleft Palate Webinar	

November 2025	10/10 @ 7:00	Full Board	Julia Bosco
December 2025			
January 2026	1/12 @ 7:00	Full Board	Katie Wachel
February 2026		Conference Committee	
March 2026	3/9 @ 7:00	Full Board	Lisa Minahan
April 2026	Conference Projected date 4/10		
May 2026	5/11 @ 7:00	Full Board	Wendy?
June 2026	6/26?	Annual Retreat	Debbie?

D. Board Role Shifts and Recruitment for unfilled roles:

1. President passes to Wendy Lybrand
2. Past President passes to Debbie Bennett
3. President-Elect passes to Lisa Minaham, All in favor
4. ASHA State Advocate for Reimbursement (STAR) Representative - nominations

Discussion/Notes:

Nominations and voting-in of new positions.

Record Action Items for Recruiting/Board Roles

What	Who	Due Date
STAR representative will be put into newsletter for anyone who may be interested in joining	Katie Wachel	

C**. Annual Review of the Constitution**

1. Review full document with changes that have been approved by ASHA
2. Plan to send to membership for approval

Discussion/Notes:

- Debbie was going to work with Katie on sending members the new constitution and voting on it. (I volunteered originally, but then Katie said she'd do it)

- Google form that says agree/not agree. Have a note that says "Email NHSLHA@gmail.com with any concerns or notes."
- We were going to give a month to vote (with a reminder email 2 weeks in)

Constitution was reviewed by board members present. All in support of new changes.

Record Action Items for Constitution Changes:

What	Who	Due Date
Need to send out new copy of Constitution for members to vote.		November

1:30-2:00 Lunch, Treasurer's Report

2:00-4:30 Afternoon Topic Discussions:

A. Conference Committee:
   1. Update on Fall Webinars

Discussion/Notes:
- Cleft palate webinar date is confirmed for 11/6.
- September Webinar will be focused on supervision and ethics.
- Discussion of having a webinar called "town hall" with our lobbyist. This wouldn't be for CEU's but would be a good way to use the benefits from the lobbyist.

   2. Ideas for Spring Conference

Discussion/Notes:
- Literacy focused conference
  - Key note speaker being Laura Gonnerman.
  - Afternoon sessions potential topics: AAC and reading, Reading and Articulation intervention, and Literacy in adults. We would like to find a way to incorporate across the life span to get attendance from all settings.
- Looking to include sponsorships at conference

   3. Thinkific

Discussion/Notes:
- Discussion about advertising.
  - Need to post it on social media
  -

Record Action Items for Webinar/Conference Planning:

What	Who	Due Date

Reaching out to ASHA to schedule free Supervision and Ethics Webinar for September	Debbie will reach out	
Laura Gonnerman- Keynote speaker for conference	Lisa will reach out	
Adding Medical field interests to conferences and webinars	Amy Rea will reach out	

B. Website: StarChapter Kickoff and meeting schedule

Discussion/Notes:

- 6 week process
    - 1st two weeks - StarChapter creates a basic website
    - Last 4 weeks - As a board, we edit and personalize the website.
- August 19th - live launch date
- Discussion about using StarPay in replacement of paypal. It is an additional 20$ a month. Can add it at any time, even when the website is launched. Board members were indifferent.

Record Action Items for StarChapter/Website build:

What	Who	Due Date

C. Schedule training with ASHA to develop NHSLHA Long Range Plan

- Present board members decided to do a full day of in person training to develop long range plan. Potential dates 1/24, 1/31, and 2/7.

D. Student Advocacy Day ideas

- Discussion will be brought up at next board meeting.

Record Action Items for Student Advocacy Day:

What	Who	Due Date
Student Advocacy Day ideas	Will bring up at next board meeting to Collean.	

E. New England State Association Collaboration

What	Who	Due Date
Maine Board	Wendy will reach out	
Massachusetts Board	Debbie will reach out	

F. Legislative Updates

G. Virtual Meetups

- Private practice hosted by Debbie and Lisa - July 29th from 7:00 - 8:00 pm
- SLA hosted by Amanda and Cassandra - January 6th at 7:00pm.
- Medical setting hosted by Keri - date not confirmed.

H. Other Items/Updates:

- CSAP - Debbie will email about prorating it. If not, we will still join.
    - First approved; Lisa Minahan. Second approved; Tia Barton. All in favor.

Retreat adjourned - 3:30 pm